

## **SOMERSET NURSERY SCHOOL AND CHILDREN'S CENTRE CHARGES AND REMISSIONS POLICY**

The Education Act 1996 (sections 449-462) requires all schools to have a policy on charging for school activities, which will be kept under regular review.

No charge is made for education provided during statutory school hours (including the supply of materials, books, instruments or other equipment) deemed necessary

### **Top Up places**

Fees are payable where parents opt to top up their child's statutory hours (additional hours over 15). Fees should be paid:

- On the published payment dates one term in advance.
- In advance of the child's start date.
- And one term's notice should be given, in the event of the child withdrawing from the place.
- On time and the full termly amount should be made.
- Failure to make the full payment on time will jeopardise the child's place.
- Any payments made, cannot be refunded.

Payment should be made in cash or by cheque payable to Somerset Nursery School and Children's Centre.

### **School meals**

Charges are made for school meals at Somerset (unless a pupil is entitled to free school meals (FSM) or Universal Free School Meals (UIFSM), in which case it is the policy of the school to ensure that parents and carers are given advice on how to apply for free school meals and the school completes the necessary checks on all new children starting at Somerset.

### **Voluntary Contributions**

#### **The Law says:**

**If the activity cannot be funded without voluntary contributions the parents will be notified of this from the outset.**

**No child will be excluded from an activity because parents are unable to pay.**

**If insufficient contributions are raised, the trip or activity may have to be cancelled.**

**If a parent is unwilling or unable to pay, their child will be given an equal chance to go on the visit.**